

Principal Signature Waiver Form

Per [§ 2.2-423](#), a principal authorizing office may elect to waive the principal signature requirement on disclosure filings submitted by its registered lobbyist.

If you are the principal authorizing officer and you would like to waive your signature requirement, you must submit a waiver form to the Council for each individual lobbyist.

If you prefer to use the Council's online system, please contact us so that we can assist you with an account.

Please submit the completed form by email or mail to:

ethics@dls.virginia.gov

or

mail to:

Virginia Conflict of Interest and Ethics Advisory Council
201 North 9th Street, 4th Floor
Richmond, VA 23219
804.698.1810

You must indicate the year for which the waiver applies.

Note: Lobbying years run from May 1 – April 30.

Annual disclosure reports are due by July 1.

Lobbying Year _____

Date

(Print or Type)

Name of PRINCIPAL (Entity)

(Print or Type)

Name of Principal Authorizing Officer

(Print or Type)

Name of Lobbyist

(Print or Type)

Please use a separate form for each lobbyist who lobbies on your behalf.

As the principal authorizing officer, I hereby waive my signature requirement on the lobbyist disclosure statement for the above-referenced lobbyist.

Principal Authorizing Officer

(Signature)